



IVS LawDesk

Your Digital Office for Cases & Hearings

User Guide · Step by step (Hindi + English)

- 1 Website aur app download — Website & get the app
- 2 Registration — app ya website — Register — app or website
- 3 Pehla client jodiye — Add a client
- 4 Case aur hearing — Case & hearing
- 5 Fees aur payment — Fees & payments
- 6 Client ko WhatsApp / SMS — Remind clients — Hindi & English
- 7 Automatic SMS — 6 baje — Automatic SMS at 6 PM
- 8 Plan kharidiye — website par — Buy a plan on the website
- 9 SMS pack kharidiye — Buy an SMS pack
- 10 Backup aur Refer & earn — Backup & refer

App 1.2.2 · ivslawdesk.com · Help: +91 94507 46793
Screenshots mein demo data hai — naam aur number asli nahi.

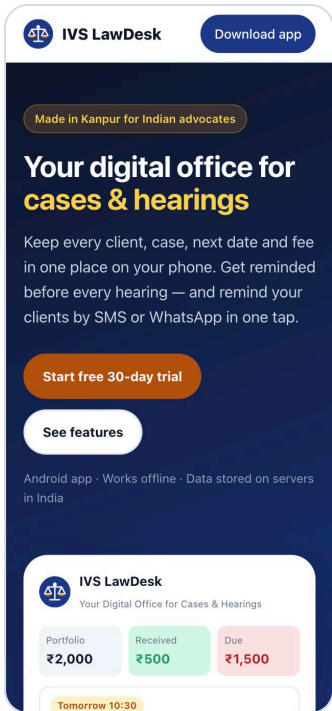
1

Website aur app download

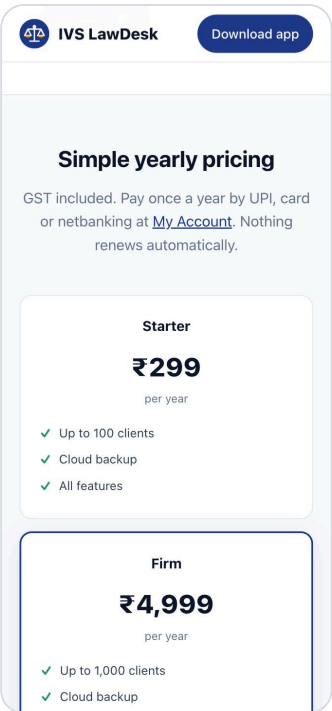
Website & get the app

Sab kuch website se shuru hota hai: ivslawdesk.com par features, price aur Google Play ka link.

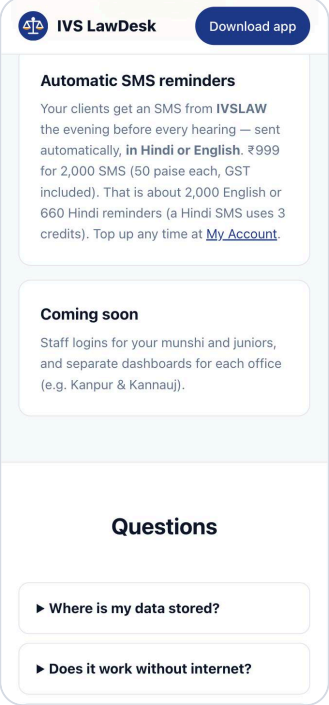
1 ivslawdesk.com kholiye
Open ivslawdesk.com



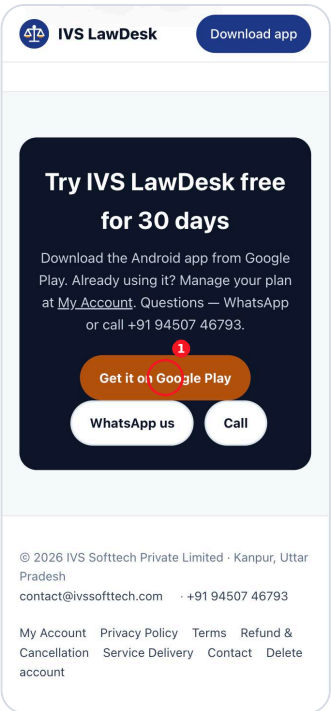
2 Plans aur price dekhiye
See plans and prices



3 Hindi ya English mein automatic SMS
Automatic SMS in Hindi or English



4 "Get it on Google Play" dabaiye
Tap Get it on Google Play



Registration do tarike se: (A) app mein, ya (B) website par. Dono mein same mobile number aur OTP.

1 App kholiye: naam aur mobile number

Open the app: name and mobile

10:00

IVS LawDesk
Your Digital Office for Cases & Hearings

Your name
Rajesh Verma

Mobile number
+91 [redacted]

Send OTP 1

A 6-digit code is sent to this number. You can type it from SMS if auto-fill does not. Your data is saved on this phone and backed up securely to servers in India.

2 OTP likhkar Verify dabaiye

Type the OTP and verify

10:00

IVS LawDesk
Your Digital Office for Cases & Hearings

Your name
Rajesh Verma

Mobile number
[redacted]

OTP
[redacted]

OTP sent to [redacted]. You can type it if it is not filled automatically. 1

Verify & Continue

Resend OTP in 0:56

Change number

A 6-digit code is sent to this number. You can type it from SMS if auto-fill does not. Your data is saved on this phone and backed up securely to servers in India.

3 Naya account: naam aur State → Create account

New account: name and State, then Create account

10:00

Create account

Enter your name and state to start a free trial. You can complete the rest of your profile later.

Name
Adv Rajesh Verma

Mobile
[redacted]

State 1
Uttar Pradesh

Referral code (optional)

Create account 2

Use a different number

4 State list se chuniye

Choose your State

10:00

Haryana

Himachal Pradesh

Jharkhand

Karnataka

Kerala

Madhya Pradesh

Maharashtra

Manipur

Meghalaya

Mizoram

Nagaland

Odisha

Punjab

Rajasthan

Sikkim

Tamil Nadu

Telangana

5 Free trial shuru — “Complete your profile”

Trial starts; Complete your profile

10:00

IVS LawDesk
Your Digital Office for Cases & Hearings

Complete your profile 1
Needed before you can buy a plan

Free trial — 30 days left

Search by client, case no, court, phone...

✓ All Active cases Closed

No clients found
Tap + Add Client to create your first client profile, then add cases, fees and hearing dates.

Add First Client

Add Client

Clients Hearings Fee & Bal Reminders

6 Selfie ya gallery se photo, details → Save

Photo from camera or gallery, details, Save

10:00

Complete your profile

Fill these details before buying a plan. Profile photo is optional.

Profile photo 1 2
Take selfie Choose from gallery

Name
New Advocate

Email

Address

PIN

District

State
Uttar Pradesh

Office address

7 Ya website par: ivslawdesk.com/account

Or on the website: log in with mobile + OTP

IVS LawDesk

My Account

Log in with the mobile number you use in the IVS LawDesk app to see your plan, buy or renew, and recharge SMS.

Mobile number
+91 9876500000

Send OTP 1

New to LawDesk? Log in with your mobile number and register right here — or [get the app](#).

© 2026 IVS Softtech Private Limited · Kanpur, Uttar Pradesh · contact@ivssofttech.com

Privacy Policy Terms Refund & Cancellation Service Delivery Contact

8 Number verified — bas naam aur State

Number verified: just name and State

IVS LawDesk

Features Pricing Contact Log out

Create your LawDesk account

Your mobile number is verified. Just add your name and State to start your free trial — you can add full details later.

* Required. Everything else is optional.

Mobile number ✓ Verified
+91 98765 00000

Full name * 1
Adv. Rajesh Verma

State * 2
Uttar Pradesh

Referral code (optional)

9 Create account — free trial shuru, phir app mein login

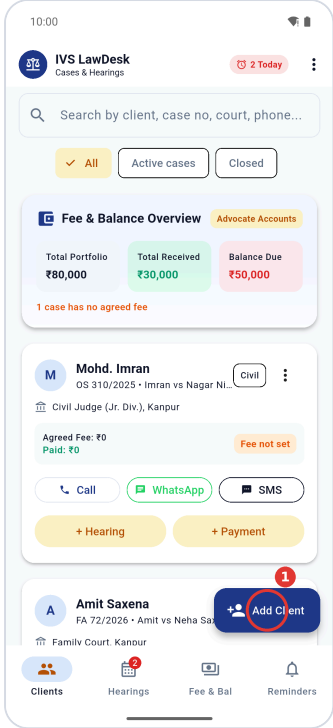
Create account: trial starts; log in to the app

The screenshot shows the IVS LawDesk mobile app interface. At the top, there's a header with the IVS LawDesk logo and navigation links: Features, Pricing, Contact, and a Log out button. Below the header, a yellow banner states: "Your free trial is running. Choose a plan before it ends to keep editing and keep your cloud backup." The main section is titled "Complete your profile" and includes a note: "Fields marked * are needed before buying a plan. Takes 1 minute." Below this, there's a button labeled "Choose profile photo (optional)". The form contains three required fields: "Email *", "Residential address *", and "PIN code *", each with a corresponding input box.

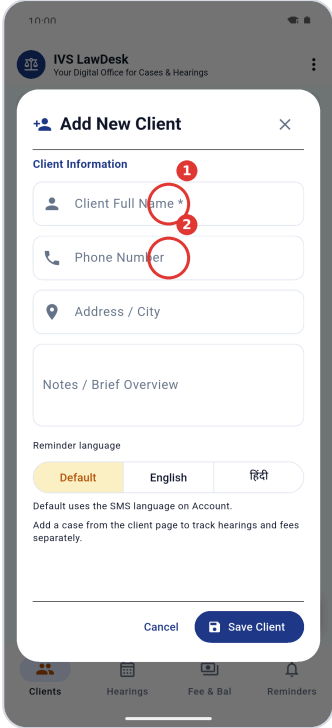
Tip: Sign-up mein sirf naam aur State chahiye. Baaki details (email, pata, Bar No., photo) baad mein “Complete your profile” mein bhariye — plan lene se pehle zaroori.

Clients tab par apne clients jodiye. Har client ki reminder language alag set ho sakti hai.

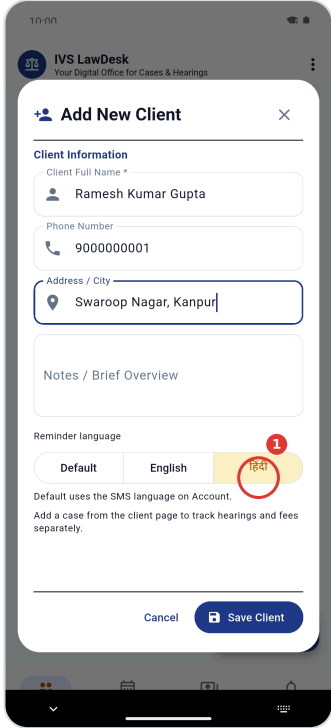
1 Clients tab — “Add Client”
Clients tab, Add Client



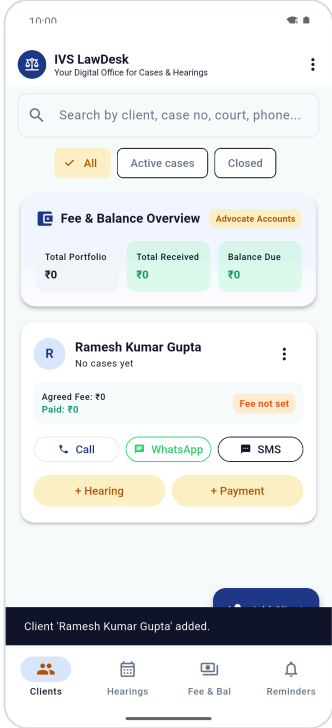
2 Naam aur mobile number
Name and mobile



3 Reminder language: Default, English, हिंदी
Reminder language



4 Save Client
Save the client



4 Case aur hearing

Case & hearing

Ek client ke kai case. Har case mein hearing dates — आपके phone par alarm apne aap.

1 Client kholiye → Add Case

Open client, Add Case

Client

Ramesh Kumar Gupta
0 cases

Call WhatsApp

Contact & Address
Phone: [Redacted]
Address: Swaroop Nagar, Kanpur

Cases

No cases yet. Add a case to track hearings and a separate fee ledger.

+ Add Case

2 Case no., court, category, fee

Case details and fee

Add Case

Case Number / Suit No.
CS 245/2026

Case Title / vs Party
Ramesh vs Suresh

Court / Forum
Civil Judge (Sr. Div.), Kanpur Nagar

Case Category
Civil Criminal Family Other

Case Status
ACTIVE CLOSED

Total Agreed Fee (₹)
₹ 25000

Blank shows as Fee not set, not Fully Paid.

Cancel Save Case

+ Add Case

3 Case → Add Hearing Date

Add a hearing date

Case

Hearings Fee & Balance

CS 245/2026 • Ramesh vs Suresh
Ramesh Kumar Gupta
Civil Judge (Sr. Div.), Kanpur Nagar
Civil ACTIVE

Court Hearings & Reminders

Add Hearing Date

No hearing dates scheduled for this case.
Add a hearing date to automatically get reminders 1-day before and on hearing day.

4 Date chuniye

Pick the date

Add Hearing Date

Sunita Devi • Bail Appl. 1187/2026

Select date

Sun, Oct 11

October 2026

S M T W T F S

4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31

Cancel OK

Cancel Schedule Hearing

5 Stage chuniye → Schedule Hearing

Pick stage, schedule

Add Hearing Date

Ramesh Kumar Gupta • CS 245/2026

Hearing Schedule

Date Sun, 11 Oct 2026 Time 10:30 AM

Automatic Reminders: You will receive notifications 1 day prior (9:00 AM) and on hearing day (8:00 AM).

Hearing Purpose / Stage
Arguments Evidence / Witnesses Fr

Stage / Description
Evidence / Witnesses

Court Room / Hall No. (Optional)

Hearing Notes / Action Items / Preps

Cancel Schedule Hearing

6 Alarm: ek din pehle 9 baje, us din 8 baje

Alerts 9 AM day before, 8 AM on the day

IVS LawDesk
Cases & Hearings

Court Hearing Diary & Reminders
Your alerts: 9 AM day before & 8 AM on hearing day. Client SMS: 6 PM day before (if Auto SMS is on).

All Hearings (3) Today (2) Tomorrow (0)

Urgent: 2 hearing(s) today

TODAY 11 Oct 2026 10:30 AM
Civil Judge (Sr. Div.), Kanpur Nagar
Stage / Purpose Evidence / Witnesses UPCOMING
Client: Ramesh Kumar Gupta
CS 245/2026 • Civil Judge (Sr. Div.), Kanpur Nagar
WhatsApp SMS

TODAY 11 Oct 2026 10:30 AM
Sessions Court, Kanpur Dehat
Stage / Purpose Bail hearing UPCOMING
Client: Sunita Devi
Bail Appl. 1187/2026 • Sessions Court, Kanpur Deh...
WhatsApp Schedule Hearing

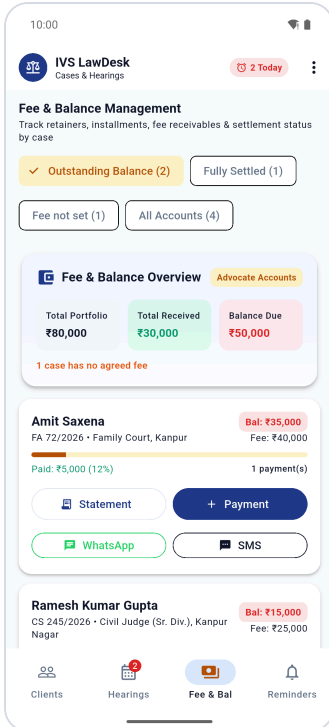
Clients Hearings Fee & Bal Reminders

Hearing ka samay nikalne ke baad card par "Update result" aata hai: Adjourned + agli date, ya Completed.

Har case ki agreed fee, mili rakam aur baaki rakam — receipt number ke saath.

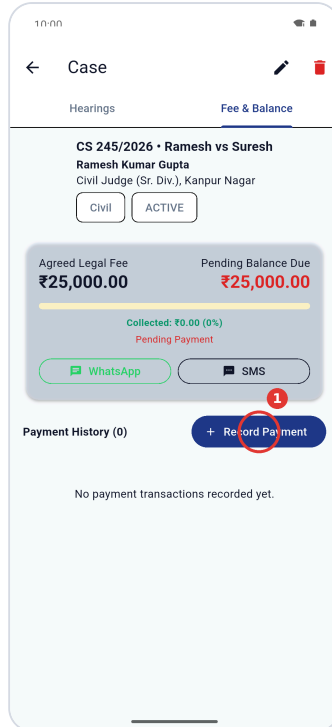
1 Fee & Bal tab: sab ka hisaab

Fee & Bal tab



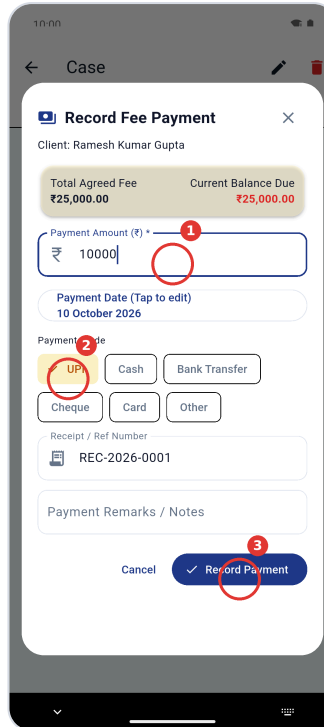
2 Case → Record Payment

Record Payment



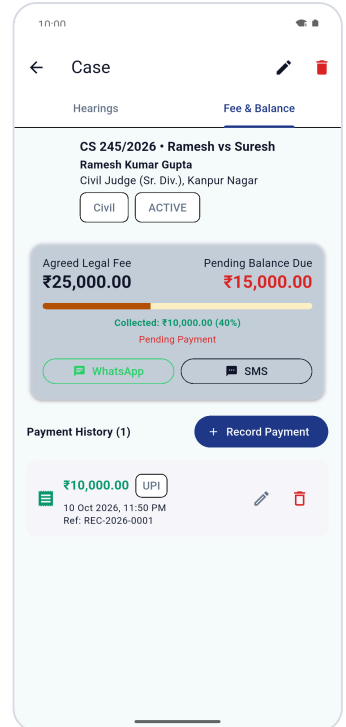
3 Rakam, mode (UPI/Cash...) → Record

Amount and mode



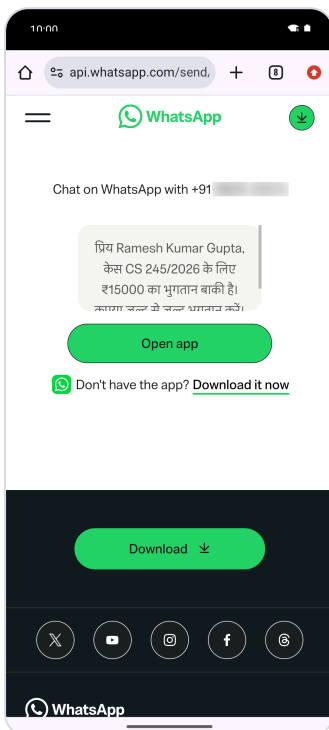
4 Payment save — balance update

Saved, balance updated



5 Baaki fees ka WhatsApp reminder

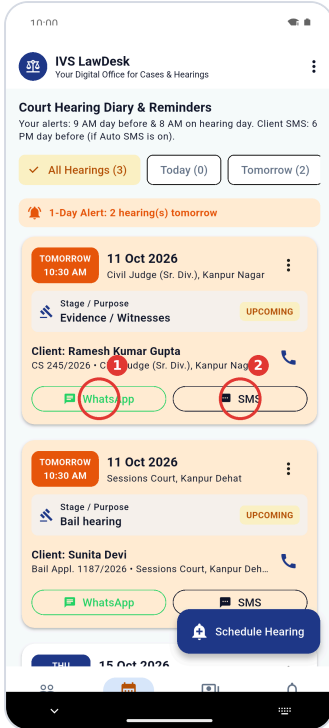
Payment reminder on WhatsApp



Bana-banaya message aapke phone se WhatsApp / SMS par jata hai — koi credit nahi lagta.

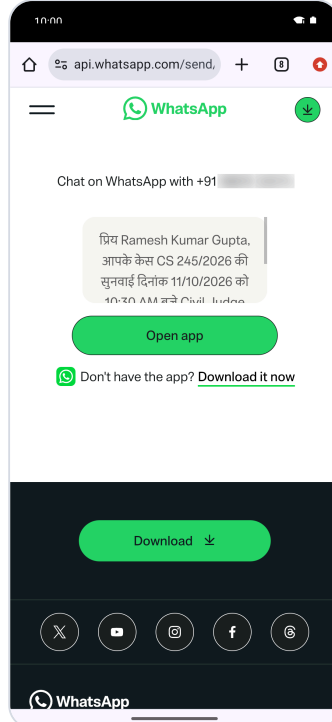
1 Hearing card par WhatsApp ya SMS

WhatsApp or SMS on the hearing card



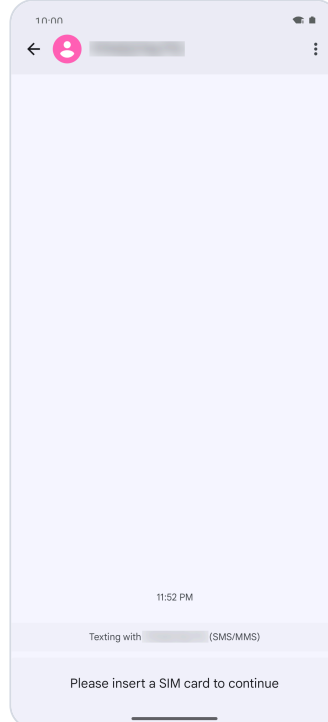
2 Hindi client ko Hindi message

Hindi client gets Hindi



3 English client ko English message

English client gets English



Hindi example: प्रिय Ramesh Kumar Gupta, आपके केस CS 245/2026 की सुनवाई दिनांक 11/10/2026 को 10:30 AM बजे Civil Judge (Sr. Div.), Kanpur Nagar के समक्ष सूचीबद्ध है। कृपया समय से तैयार रहें। - IVS LawDesk

English example: Dear Amit Saxena, your case FA 72/2026 is listed for hearing on 15/10/2026 at 10:30 AM before Family Court, Kanpur. Please be prepared accordingly. - IVS LawDesk

Payment (Hindi): प्रिय Ramesh Kumar Gupta, केस CS 245/2026 के लिए ₹15000 का भुगतान बाकी है। कृपया जल्द से जल्द भुगतान करें। - IVS LawDesk

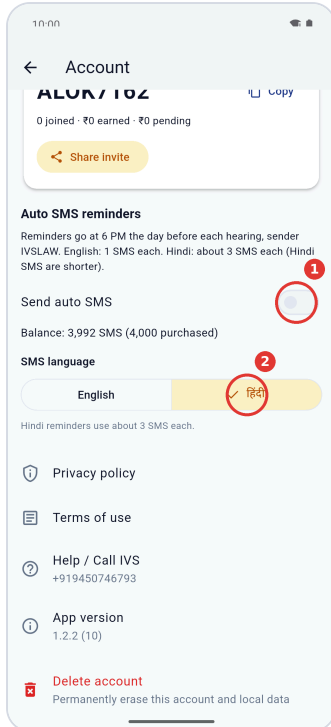
7 Automatic SMS — 6 bajे

Automatic SMS at 6 PM

Plan active ho to hearing se ek din pehle shaam 6 bajे client ko IVSLAW se SMS apne aap.

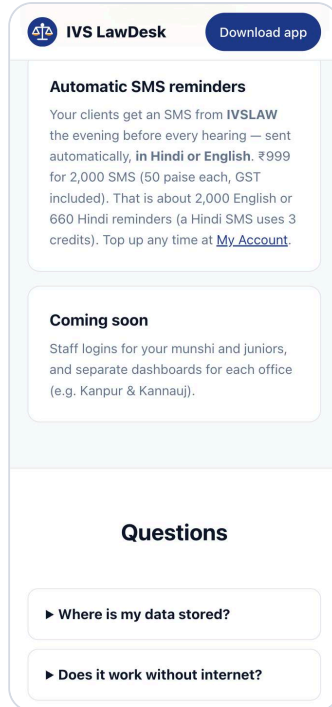
1 Account → Send auto SMS ON

Turn on auto SMS



2 Hindi SMS = 3 credits, English = 1

Hindi uses 3 credits



Credits: English SMS = 1 credit, Hindi SMS = 3 credits. Client ki apni language pehle chalti hai, warna Account wali.

Plan sirf website par kharidein: ivslawdesk.com/account (app mein payment nahi hota).

1 ivslawdesk.com/account — login

Log in to My Account

IVS LawDesk

Features Pricing Contact Log out

My Account

Log in with the mobile number you use in the IVS LawDesk app to see your plan, buy or renew, and recharge SMS.

Mobile number

+91 9876500000

Send OTP

New to LawDesk? Log in with your mobile number and register right here — or [get the app](#).

© 2026 IVS Softtech Private Limited · Kanpur, Uttar Pradesh · contact@ivssofttech.com

[Privacy Policy](#) [Terms](#) [Refund & Cancellation](#) [Service Delivery](#) [Contact](#)

2 Pehle “Complete your profile” bhariye

First complete your profile

IVS LawDesk

Features Pricing Contact Log out

Your free trial is running. Choose a plan before it ends to keep editing and keep your cloud backup.

Complete your profile

Fields marked * are needed before buying a plan. Takes 1 minute.

Choose profile photo (optional)

Email *

Residential address *

PIN code *

3 Aapka plan aur SMS balance

Your plan and SMS balance

IVS LawDesk

Adv. Rajesh Verma **Active**

+91 98765 00000

Plan **Starter** Valid till **26 Sept 2028**

Clients allowed **100** SMS balance **3,990**

Buy or renew a yearly plan

Prices include GST. One-time yearly payment — nothing renews automatically. Paying for a plan while one is active adds one year after your current end date; the new client limit applies straight away.

Starter ₹299 per year

Firm ₹4,999 per year

4 Plan chuniye: Renew ya Switch

Choose Renew or Switch

IVS LawDesk

— nothing renews automatically. Paying for a plan while one is active adds one year after your current end date; the new client limit applies straight away.

Starter ₹299 per year

✓ Up to 100 clients

Your plan **1** **Renew**

Firm ₹4,999 per year

✓ Up to 1,000 clients **2** **Switch**

Unlimited ₹10,999 per year

✓ Unlimited clients (fair use 5,000) **Switch**

SMS packs for automatic

5 UPI, card ya netbanking se payment

Pay by UPI, card or netbanking

IVS LawDesk

Payment Options

Available Offers

Unlimited 1% cashback w... **3** View all

UPI QR 11:53

Scan the QR using any UPI App

Upto 5% NeuCoins

All Payment Options

UPI Upto 5% NeuCoins

Cards Upto 10% rewards with Scapia Co-br...

EMI Upto 1.5% savings with NeuCard on E...

By proceeding, I agree to Razorpay's Privacy Notice · Edit Preferences

₹299 View Details

Continue

6 Payment history

Payment history

IVS LawDesk

Hindi reminders use about 3 SMS each.

Payment history

Date	Item	Amount	Payment ID	Status
10 Oct 2026	Starter plan	₹299	pay_.....	Paid
09 Oct 2026	1 SMS pack(s)	₹999	pay_.....	Paid
27 Sept 2026	1 SMS pack(s)	₹999	pay_.....	Paid
27 Sept 2026	Starter plan	₹999	pay_.....	Paid

Payments are processed securely by Razorpay. See our [Terms](#), [Refund & Cancellation](#) and [Service Delivery](#) policies. Need help? [Contact us](#).

SMS pack bhi website par: ₹999 = 2,000 credits.

1 Packs chuniye → Pay
Choose packs, pay

IVS LawDesk

Switch

SMS packs for automatic reminders

₹999 = 2,000 SMS per pack, GST included.
Used only for the automatic hearing reminders sent to your clients (sender IVSLAW). Needs an active plan.

Packs

1

₹999

Pay

Reminder language

हिंदी (Hindi)

Hindi reminders use about 3 SMS each.

Payment history

Date	Item	Amount	Payment ID	Status
10 Oct 2026	Starter plan	₹299	pay_.....	Paid

2 2,000 credits ≈ 2,000 English ya 660 Hindi SMS
2,000 English or ~660 Hindi

IVS LawDesk

Download app

Automatic SMS reminders

Your clients get an SMS from IVSLAW the evening before every hearing — sent automatically, in Hindi or English. ₹999 for 2,000 SMS (50 paise each, GST included). That is about 2,000 English or 660 Hindi reminders (a Hindi SMS uses 3 credits). Top up any time at [My Account](#).

Coming soon

Staff logins for your munshi and juniors, and separate dashboards for each office (e.g. Kanpur & Kannauj).

Questions

► Where is my data stored?

► Does it work without internet?

₹999 = 2,000 credits ≈ 2,000 English ya lagbhag 660 Hindi reminders. Packs: 1, 2, 3, 5 ya 10.

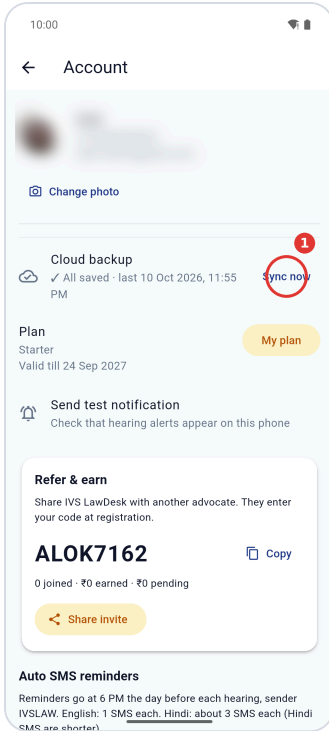
10 Backup aur Refer & earn

Backup & refer

Data cloud mein surakshit. Refer karke kamaiye.

1 Cloud backup: All saved

Cloud backup



2 Refer & earn: code share kariye

Share your code

